

**Application for Location Shooting
at site Controlled by the
Office of the Communications Authority (OFCA)**

To : OFCA (Attn: ADS1)

Fax No : 2803 5110

Page(s) : _____ (including this sheet)

Details of applicant

Name of Company :

Business Address :

Name of Contact Person :

Post of Contact Person :

Telephone/Pager Number :

Fax Number :

Details of filming operation

1. Date(s)

_____ (d/m/y)

_____ (d/m/y)

2. Duration

from _____ hrs to _____ hrs

from _____ hrs to _____ hrs

3. Details of location (please attach a detailed location plan and specify address and exact location where filming operation will take place):

4. Number of filming crew members (including production staff and actors/actresses) :

5. Use of Government power supply or any other utilities required (please provide full details, e.g. type and number of equipment requiring power supply):

6. Details of the use of any explosives and/or inflammable materials for filming operations:

7. Alteration and reinstatement works to property required (please give full details):

8. Details of the use or any radio apparatus for filming operations (e.g. transmitting frequency, power, etc.):

Notes

- (a) A synopsis of the film has to be submitted together with this application form. Please identify the scenes where the location shooting is proposed to take place in OFCA's property concerned and provide the relevant script.
- (b) If this application is approved, a fee of \$7,000 will be charged for the first four hours and \$1,770 for each subsequent four-hour block or part thereof. If OFCA's staff is required to take part in filming or to supervise the filming site, the actual cost plus overheads will be charged. A refundable deposit equal to the amount of the fee is also required.

Signature _____

Name and position _____

Date _____ Official Chop _____